

## SOAR Certification and Renewal Policy

FINAL - June 2019

Michigan SOAR practitioners are certified by the MDHHS Housing and Homeless Services Division. SOAR certification is renewed annually following the State of Michigan fiscal year of October 1 to September 30. All SOAR certifications expire at the end of each fiscal year on September 30.

Each fiscal year, the MDHHS Housing and Homeless Services will renew certification to Michigan SOAR practitioners following the criteria in the table below.

Length of Time Certified	Certification Renewal Requirements
Certified for <b>less than 12 months</b> by September 30	Certification automatically granted.
Certified for <b>12 months or more</b> by September 30	Between October 1 to September 30: <ol style="list-style-type: none"><li>1. Complete at least 3 SOAR applications; and</li><li>2. Maintain an initial application approval rate of at least 60%.</li></ol>

If a Michigan SOAR practitioner (in the second example above) does not meet the applicable certification requirements, then SOAR certification expires September 30. In order to be recertified as a Michigan SOAR Practitioner, the individual must complete a 2-hour On-Line Course (OLC) Review and Michigan Fundamentals Webinar. Participation in this training will allow the SOAR practitioner to retain their certification for that fiscal year.

During the same fiscal year, the individual must meet the certification requirements as noted in example 2 above. If the SOAR practitioner, again, does not meet the certification requirements by September 30, MDHHS Housing and Homeless Services will not renew certification. The individual will need to complete a full SOAR training Cohort in order to gain Michigan certification. This includes completing the SAMHSA SOAR on-line training course and the (OLC) Review and Michigan Fundamentals Webinar.

